

**VT Early Childhood Advocacy Alliance**  
**Steering Committee meeting**  
May 26, 2021      4:20p      via Zoom

**MEETING MINUTES**

Attendance

Steering Committee:

Keely Agan (for Faye Mack)	Janet McLaughlin
Margaret Atkinson	Floyd Nease
Sandra Cross	Morgan Nichols
Ann Dillenbeck	Barbara Petrie
Deb Gass	Judy Pransky
Sarah Kenney	Sarah Teel
Tabitha McGlynn	Joanna VonCulin
Pam McCarthy	Cassie Willner

Not in Attendance: Ellen Drolette, Diane Nichols-Fleming, Mary Zentara, Vermont Food Bank  
Staff: Matt Levin, Dan Brown

1. Welcome, logistics, agenda review

Introductions were made, and there were no changes made to the agenda. New members were welcomed to the Committee.

2. Minutes from 3/31/21 Meeting

Matt presented draft minutes from the March Steering Committee meeting. There were no edits or corrections suggested, and the draft was **accepted by consensus**.

3. Election of Officers

Matt briefly described the process for electing officers, which occurs at the Steering Committee meeting held just after the conclusion of the Annual Membership Meeting. He indicated that the current officers were all willing to continue to serve in their roles, if others were not interested. Deb moved, and Floyd seconded, that the current officers be reelected – Margaret Atkinson (Chair), Faye Mack (Vice Chair), Barbara Petrie (Treasurer), Tabitha McGlynn (Secretary), and Diane Nichols-Fleming (At-Large). The motion passed unanimously. Committee members thanked those willing to serve.

4. Executive Committee Report

Matt noted that the minutes from Executive Committee meetings held between Steering Committee meetings are always included in the meeting packet. There were no questions about the April Executive Committee meeting minutes. He noted that at the meeting, the Executive Committee discussed the Alliance's current budget surplus and reviewed a revised budget that reflected decreased costs related mostly to Amy's leave and change to part-time status starting in September.

5. Member contact info/stipend form

Dan distributed this form to Committee members and encouraged anyone with questions to get in touch with him directly.

6. Legislative Agenda '22 planning

Matt reviewed the draft schedule for activities to take place during the summer and fall related to the development of the 2022 Legislative Agenda. He noted that the Executive Committee and the Agenda Setting Subcommittee would review the schedule in the coming weeks and make adjustments as needed. Volunteers were then requested for the Agenda Setting Subcommittee. Subcommittee members this year will be Deb, Judy, Sandra, Joanna, and Keely, with Matt staffing.

7. Announcements

There were no announcements.

8. Scheduling next meeting

Matt noted he would send a poll in a few weeks to determine the timing for the next full Steering Committee meeting, likely to be held in mid-October.

After thanks were offered all around, the meeting was adjourned at 4:35pm.